

## Board Bylaws

### Formulation, Adoption, Amendment or Deletion of Policies

1. In the absence of any written policy, administrative regulations will be used to guide and administer the effective operation of the Stafford Public Schools.
2. Suggestions for either new policies or policy changes would normally come to the Stafford Board of Education (the “Board”) from any of the following:
  - A. Board of Education Members
  - B. Superintendent
  - C. Statute
  - D. Matters of law
  - E. Citizens, and/or
  - F. Students.
3. The Superintendent may prepare a draft policy statement for consideration and development by the Board Policy Committee.
4. Policy proposals and suggested amendments to, revisions of, or deletions of existing policies shall normally be submitted to all members of the Board of Education by the Superintendent in writing prior to a regular Board of Education meeting in which such proposed policies, amendments, revisions or deletions thereof shall be read and discussed.
5. Policies that deal with matters of an emergency nature may be introduced at any regular or special Board meeting.
6. Policies that affect students shall become effective at the beginning of the next school year following adoption unless the policy provides otherwise.
7. Policies will be adopted, amended, or deleted after consideration at a regular meeting of the Board. The agenda shall be marked to indicate such policy matters. A motion either to adopt / not adopt the policy or the proposed policy changes is necessary for discussion. If the discussion results in a suggestion for change, such changes may be included in a second reading of the policy prior to adoption, if requested by the Board.
8. The formal adoption or deletion of policies and the adoption of policy changes shall be by majority vote of all members of the Board, and the action shall be recorded in the minutes of the Board.
9. Only those written statements so adopted as policy and so recorded shall be regarded as official policy of the Board.

Bylaw adopted: December 7, 1998  
 Bylaw revised: June 15, 2009  
 Bylaw revised: January 30, 2017  
 Bylaw revised: February 6, 2023

STAFFORD PUBLIC SCHOOLS  
 Stafford Springs, Connecticut